BCPS FTE SURVEY DATES 2024-25

Survey 1

Survey week	**July 8 – 12, 2024**
Attendance Window	Dependent Upon Program
State Processing	July 22 – September 6, 2024
Date survey closes	**September 30, 2024 (Monday)**

Survey 2

Survey week	**October 7 – 11, 2024**
Attendance Window	*September 26 – October 11, 2024
State Processing	October 14 – November 1, 2024
Date survey closes	**December 13, 2024 (Friday)**

Survey 3

Survey week	**February 3 – 7, 2025**
Attendance Window	January 24 – February 7, 2025
State Processing	February 10 – February 28, 2025
Date survey closes	**April 15, 2025 (Tuesday)**

Survey 4

Survey week	**June 16 – 20, 2025**
Attendance Window	Dependent Upon Program
State Processing	June 23 – July 11, 2025
Date survey closes	**August 15, 2025 (Thursday)**

* Please refer to the document below for the revised Attendance Window (Survey 2).

District Support by Format and Program

How FTE Works in Focus

Districts are funded for the instruction they provide. Surveys are designated periods of time that districts report snapshots of the instruction being provided for funding. There are five FTE funded surveys each academic year. Surveys 2 and 3 fund the bulk of the instruction districts provide. Surveys 4 and 1 fund instruction outside of the standard 180-day school year. Survey 5 funds additional FTE for specific programs like Advanced Placement, Industry Certification, etc.

Academic Year 2024-25	Instructional Funding Period	Enrollment Membership (Survey week)	Attendance Membership (11-Day Count)
Survey 2	Semester 1	October 7 – 11, 2024	September 23 – October 11, 2024
Survey 3	Semester 2	February 3 – 7, 2025	January 24 – February 7, 2025
Survey 4	June summer school	June 16 – 20, 2025	June 6 – June 20, 2025
Survey 1	July summer school	July 14 – 18, 2024	July 3 – July 18, 2025
Survey 5	Full academic year	August 2024 – July 2025	Enrolled any day in academic year

Per FLDOE, students must be enrolled, scheduled and in attendance to be eligible for FTE. Focus monitors these three criteria and automatically funds students for their total class minutes weekly (CMW). Focus also reviews demographics to apply the appropriate FEFP program to weight the funding associated with each course record. All records are reported with an FEFP program, although currently the student schedule only shows FEFP 130 and 300. One way to see all the FEFP associated with student records is to run **Florida Reports** > **Print FTE Detail**.

Students who are not present at least one time during the Attendance Membership window will have FEFP 999 (reported, unfunded) programmatically applied to course records. To track students trending toward defunding, a daily report will be sent to the School Folder on the portal page for those with an IMT or School Admin profile. The report will show students with consecutive absences for the whole attendance eligibility window.

	Cost Factors
Basic Programs	
101 – Kindergarten and Grades 1, 2 and 3	1.122
102 – Grades 4, 5, 6, 7 and 8	1.000
103 – Grades 9, 10, 11 and 12	0.988
Programs for Exceptional Student Education	
111 – Kindergarten and Grades 1, 2 and 3 with ESE Services	1.122
112 – Grades 4, 5, 6, 7 and 8 with ESE Services	1.000
113 – Grades 9, 10, 11 and 12 with ESE Services	0.988
254 – Support Level 4	3.706
255 – Support Level 5	5.707
130 – English for Speakers of Other Languages	1.208
300 – Programs for Grades 9-12 Career Education	1.072

After the close of business on date certain **Friday, October 11th, the district will create an exact copy of all the data in Focus referred to as the Survey Site.** This is comparable to External and contains the actual records that will be transmitted to the state. <u>Changes to state reported data after date certain will need to be made in both Focus (production) and the Survey Site.</u> Schools will have access to the survey site for a period of time to ensure final updates are made to their data. Comparison reports will also be disseminated to ensure the live data in Focus aligns with the reported Survey Site data.